



RDN Training Material

RDN User Agreement

Limited User





RDN User Agreement Limited User

Please follow the steps provided in the following slides to electronically sign your User Agreement with RDN.

Main Menu	Credits [501]	Open Orders [6]	My Orders [2]	MultiSearch	Clients/Assignees	Adjusters	DRN Upload	CarsArrive
Repos > Jan 1st [0]	New Web [1]	Credit Usage	New Updates [0]		On Hold [1]	Need Info [1]	OPENLANE	
First <input type="text"/>	Last <input type="text"/>	Client Acct # <input type="text"/>	Ref # <input type="text"/>	Case # <input type="text"/>	VIN <input type="text"/>	Invoice # <input type="text"/>	<input type="button" value="Go"/>	

User Functions:

- > RDN INSIGHT
- > Edit My Profile
- > Edit Company User Accounts
- > **RDN Account Management**
- > Edit Company Profile
- > View Stored Vehicles [Total Stored: 11]
- > Pending CAC C/Rs
- > Release Stored Vehicles

Select RDN Account Management under the User Functions box.



RDN User Agreement Limited User

You must add an Authorized Contract Signer(s) prior to completing the RDN User Agreement.

ⓘ × Please add an authorized contract signer

CONTRACT MANAGEMENT
Contracts
Authorized Contract Signers

Authorized Contract Signers

This account does not have the contact information for an authorized contract signer.

Authorized contract signers are either the owner(s) of the company, or a person authorized by the owner(s) to enter into legally binding agreements on behalf of the company. RDN will use this information to send important contract-related communications and may require proof of ownership, or equivalent documents, in the future.

If this information is not updated, your access may be impacted in the future.

Thank you for your cooperation.

+ Add Authorized Contract Signer

Select Add Authorized Contract Signer.



RDN User Agreement Limited User

CONTRACT MANAGEMENT

Contracts

Authorized Contract Signers

Authorized Contract Signers

+ Add Authorized Contract Signer

Name	Phone	Cell	Email	Address
Example Signer	817-204-0298		carrie@recoverydatabase.net	1234 RDN Place Austin TX 78746

You have now added an Authorized Contract Signer(s).



RDN User Agreement Limited User

CONTRACT MANAGEMENT

Contracts

Authorized Contract Signers

Contracts

Name	Status	Created On	Signed On	Contract Signer	
User Agreement	Pending	12-09-2015	***		Start
<input type="radio"/> Example Signer					

Select Contracts to be returned to the Contracts page.



RDN User Agreement Limited User

You may now electronically sign your RDN User Agreement.

CONTRACT MANAGEMENT

Contracts

Authorized Contract Signers

Contracts

Name	Status	Created On	Signed On	Contract Signer	
User Agreement	Pending	12-09-2015	***		<input type="button" value="Start"/>

Example Signer

Select the Signer and press Start.



RDN User Agreement Limited User

You will now be taken to the Echo Sign Services website to sign your RDN User Agreement.

RDN LICENSING AGREEMENT

RDN LICENSING AGREEMENT For **Security Code**

This is a binding legal agreement between RECOVERY DATABASE NETWORK, INC., a Delaware Corporation with its principal offices at 13085 Hamilton Crossing Blvd., Carmel, IN 46032 ("we," "us," "our," or "RDN") and the recovery/repossession service provider listed below ("LICENSEE," "you," "your," or "yourself"):

Start

Legal Name of Repossession Agency (as it appears on State Repossession Agent License or equivalent)

RDN LICENSING AGREEMENT

RDN LICENSING AGREEMENT For **Security Code**

This is a binding legal agreement between RECOVERY DATABASE NETWORK, INC., a Delaware Corporation with its principal offices at 13085 Hamilton Crossing Blvd., Carmel, IN 46032 ("we," "us," "our," or "RDN") and the recovery/repossession service provider listed below ("LICENSEE," "you," "your," or "yourself"):

Next

YOUR BUSINESS NAME HERE

Legal Name of Repossession Agency (as it appears on State Repossession Agent License or equivalent)

Select Start to begin completing the RDN Licensing Agreement. Once you have completed the information, select Next to complete the additional fields.



RDN User Agreement Limited User

You will now be taken to the Echo Sign Services website to sign your User Agreement.

ACCEPTED AND AGREED:

Next

ENTER YOUR NAME HERE
ENTER YOUR NAME HERE (Jan 18, 2016)

Jan 18, 2016

Place your cursor in the box to electronically sign your User Agreement. The page below will appear. Enter your name and press Apply.

Type Draw

ENTER YOUR NAME HERE

Sign

ENTER YOUR NAME HERE

Cancel Apply



RDN User Agreement Limited User

You will now be taken to the Echo Sign Services website to sign your User Agreement.

ACCEPTED AND AGREED:
ENTER YOUR NAME HERE
ENTER YOUR NAME HERE (Jan 18, 2016)
Jan 18, 2016

Next [Click to Attach Proof of Ownership Documents](#)

ACCEPTED AND AGREED:
ENTER YOUR NAME HERE
ENTER YOUR NAME HERE (Jan 18, 2016)
Jan 18, 2016

Next FILE: Lighthouse.jpg

Select Next to attach proof of ownership documents. Once you have attached your documents, select Next.



RDN User Agreement Limited User

You will now be taken to the Echo Sign Services website to sign your User Agreement.



Signature: ENTER YOUR NAME HERE (Jan 18, 2016) ×

Email:

Select Next to have your signature placed in the field.



RDN User Agreement Limited User

You will now be taken to the Echo Sign Services website to sign your User Agreement.


Signature:
ENTER YOUR NAME HERE (Jan 18, 2016)

Email:

Once you enter your email address, the document is ready to sign. Click to sign.

Page 15 of 15

I agree to the [Terms of Use](#) and [Consumer Disclosure](#) of this document

 Sign

[Click to sign](#)




RDN User Agreement Limited User

Adobe Document Cloud / eSign services

Please check your inbox to complete signing User Agreement

We will send you an email shortly in order to verify your identity. Please click on the link in that email to complete this transaction. Your signing process will not finish until you complete this verification step.



Once you have signed your User Agreement, you will receive an email with a link to verify your identity. Select Confirm my email address from the email message.

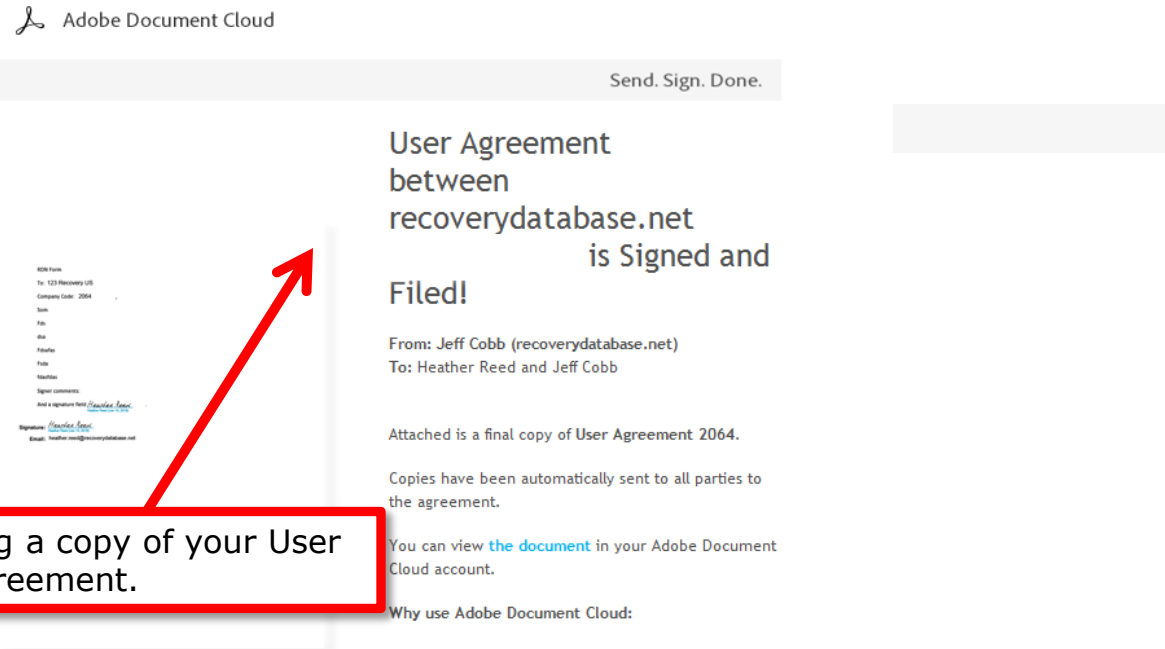
Thank you for signing User Agreement 2004. To complete the process, you just need to confirm your email address using the link below. It will only take seconds.

[Confirm my email address](#)



RDN User Agreement Limited User

After you confirm your signature, you will be emailed a signed copy of User Agreement as a PDF.



Email containing a copy of your User Agreement.



RDN User Agreement Limited User

After you confirm your signature, you will be emailed a signed copy of User Agreement as a PDF.

CONTRACT MANAGEMENT
Contracts
Authorized Contract Signers

Contracts

Name	Status	Created On	Signed On	Contract Signer	
Company User Agreement effective 02-02-2016	Signed	01-18-2016	01-18-2016	Carrie Demo (cbarbour@openlane.com)	*****

Status of your User Agreement in RDN.



Questions?

If you have any questions regarding this new release, please contact RDN Support.

817-204-0298, option 1

support@recoverydatabase.net