



# Changing a password

Please follow the steps below to change your password.

**User Functions:**

- > **Edit My Profile** ← Select "Edit My Profile".
- > Edit Company User Accounts
- > Edit Company Profile
- > View Stored Vehicles [Total Stored: 11]
- > Pending CAC C/Rs
- > Release Stored Vehicles
- > Pending Cases
- > OPEN Orders By Borrowers Last Name
- > OPEN Orders By Date of the Order
- > OPEN Orders **BY AGENT** And **Date**
- > **ALL** Orders By Borrowers Last Name
- > **ALL** Orders By Date of the Order
- > **ALL** On Hold Orders
- > **ALL** Closed Orders
- > View/Edit Storage Locations
- > Complaint Tracking
- > Add Invoice Items to Company Profile
- > Branch-Zip Code Set-Up and Coverage Areas
- > Batch Print Repossession Orders
- > License Plate Purchases by Date
- > MasterFiles Account Management

# Changing a password

**Modify LIMITED User Account:**

<b>USER SETTINGS</b>	
Company:	AZ8172040298
Personal ID:	597101
Last Name:	User
First Name:	RDN
User Name:	RdnUser9874
Password:	<input type="password"/>
Confirm Password:	<input type="password"/>
	<input type="button" value="Generate"/> <input type="checkbox"/> Show Password
User Email:	<input type="text"/>

Enter and confirm your new password  
OR  
Select "Generate" to have a password generated for you.

Select "Modify Settings" to update your new password.

# Changing a password

Logged in as: RDN User 2014-03-05

**Your update was successful** ← You have successfully changed your password.

**Modify LIMITED User Account:**

USER SETTINGS	
Company:	AZ8172040298
Personal ID:	597100
Last Name:	User
First Name:	RDN
User Name:	<input type="text" value="RdnUser9874"/>
Password:	<input type="password" value="....."/>
Confirm Password:	<input type="password" value="....."/>
User Email:	<input type="text" value="cbarbour@openlane.com"/>

# Questions??

**If you have any questions, please contact RDN Support at  
817-204-0298, option 1, or via email: [support@recoverydatabase.net](mailto:support@recoverydatabase.net).**

