



Creating a Condition Report

Order Date: 2012-07-17	Case #: 2025207908	Ref. Number: 10769	File Folder Labels			
Client: CAGS Bank and Trust	Collector:	Lien Holder: CAGS Bank and Trust	Client Acct No:			
MY SUMMARY	CLIENT	ADD ADJUSTER	ADJUSTERS (5)	UPDATES (2)	RECOVERY	FORMS
PRINT ORDER	REPOSSESSED ON: 05/02/2013. STORED FOR 4 DAY(S).					
PHOTOS / DOCS	CR NOT COMPLETE, CLICK HERE TO COMPLETE.			INVOICE NOT COMPLETE, CLICK HERE TO COMPLETE.		
RELEASE	ORDER TO:	STATUS:	ADD SUB-STATUS:	JUMP TO:		
INVOICES (0)	Involuntary Repo	Repossessed		Enter Case Number		
PAY ADJUSTER	CLIENT PHONE: 555-555-5555		DEBTOR: JANE P			
REMINDERS (0)	CLIENT FAX: 866-611-9568		COSIGNER:			
OPENLANE	COLL PHONE:		V.I.N.: 12345678932165498			
	COLL EXT:					
OFFICE NOTES (0)	Recovery Information					Edit Print police label
BIDS / AUCTION	Recovery details					
EMAIL / FAXES	Recovery date/time: 05/02/2013 11:45 AM			Disposition of Stored collateral:		
HISTORY	Miles on vehicle: Digital			Recovered at: 13607 White Tail Trail Austin, TX 78749		
DUPLICATE CASE	Recovered by:			Badge#/Name: <empty>		
SKIPTRACING	Police agency: Not Required - Debtor Notified					
	Damage: <empty>					

Click the Recovery Tab.

Creating a Condition Report

Scroll to the bottom of the page and click Create New Condition Report.

Additional information

Color: <empty> License plate: <empty>

Client notification <empty> notes:

Personals: <empty>

Personal items: <empty>

Common forms

Repo Notification Letter

+ CREATE NEW CONDITION REPORT

Create new condition report

Select a C/R type: Standard Car

Continue Cancel

Drag the border to move this window. Press ESC to close without saving.

Condition report status

There are no condition reports for this case

Hit the drop down arrow from the pop-up box and select your condition report type. Click Continue to proceed to select Condition Report.

Creating a Condition Report

Complete all applicable fields.

Creating Vehicle Condition Report

Case #: 2025207908

Client: CAGS Bank and Trust

Recovery Date: 2013-05-02

Police Agency: Not Required - Debtor Notified

Recovery Location: 1234 RDN Place Your Town TX 55555

Order Type: Involuntary

Account #:

Borrower: Jane Roo

Collateral (Stored At: Test CB Storage 235 RDN Place Austin TX 78736)

Year:

Make:

Model:

Color:

Storage Location #:

VIN #: 12345678932165498

Mileage: Digital

License/St: /

Expiration:

General

General Condition

Mechanical Condition

Interior Condition

Notes:

Keys

Ignition Keys

Secondary Keys

Battery

Options

Type Of Vehicle

Roof

Transmission

Stereo

Power Windows

Power Locks

Tilt Wheel

A/C

Power Seats

Power Steering

Cruise Control

Diesel

Leather Seats

Alloy Wheels

Rear A/C



Creating a Condition Report

Complete all applicable fields.

Passenger's Side

Front Quarter Panel

Good

Front Door

Good

Rear Door

Good

Rear Quarter Panel

Good

Top

Hood

Good

Roof

Good

Trunk

Good

Hatchback

Good

Bumper

Front

Good

Rear

Good

Glass

Good

enter notes here.....

Tires

Left Front

Good

Left Rear

Good

Right Front

Good

Right Rear

Good

Spare

Good

Wheel Cover Count

N/A

Completed By: janedoe

Date: 2013-05-02 ✖

Post C/R

Enter the Completed By, select the Date, and Click Post C/R to complete this Condition Report.

Repossessed Status

Recovery details

Recovery date/time: 05/02/2013 11:45 AM	Disposition of Stored collateral:
Miles on vehicle: Digital	
Recovered by:	Recovered at: 1234 RDN Place
Police agency: Not Required - Debtor Notified	Your Town, TX 55555
Damage: <i><empty></i>	Badge#/Name: <i><empty></i>
Drivable: <i><empty></i>	Est. damage: <i><empty></i>
	Keys: <i><empty></i>

Storage information

Storage location: Test CB Storage	Lot space number: <i><empty></i>
Address: 235 RDN Place	
Austin, TX 78736	
Phone <i><empty></i>	


Additional information

Color: <i><empty></i>	License plate: <i><empty></i>
Client notification notes: <i><empty></i>	Fee to client: <i><empty></i>
Personals: <i><empty></i>	Bids: <i><empty></i>
Personal items: <i><empty></i>	

Your Condition Report is now created and placed on the Recovery tab. You may also edit or print the Condition Report from this section.

Common forms

 Repo Notification Letter

 [CREATE NEW CONDITION REPORT](#)

Condition report status

Standard Car

 Edit  Delete  Email  Print / Fax

Questions??

If you have any questions, please contact RDN Support at 817-204-0298, option 1, or via email: support@recoverydatabase.net.

